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CH. CHARAN SINGH UNIVERSITY CAMPUS, MEERUT (U.P.)

WALK-IN-INTERVIEW

Applications on plain paper are invited for the following posts in Sir Chhotu Ram Institute of Engineering & Technology and in Institute of Legal Studies C.C.S. University Campus, Meerut. Bio-data & original documents with attested photocopies of all qualifications, experience & caste certificates along with a demand draft of Rs. 500/- for Gen/OBC and Rs. 300/- for SC/ST in favour of 'Finance Officer, C.C.S. University, Meerut' should be attached. Salary will be as per the qualification/experience and as decided by the University Authorities. The number of Posts may decrease or increase. All appointments will be made on contractual basis.

SIR CHHOTU RAM INSTITUTE OF ENGG. & TECH., CCS UNIVERSITY MEERUT

S.N.	Name of the Post	No. of Post	Qualification
1	Dy. Director	01 (UR)	The applicant should possess Good Academic Record with First class in master's degree in Business Management/Administration/ relevant management related discipline, Ph.D in the relevant subject with at least 8 years' experience of teaching/Industry/research excluding the period spent for obtaining research degree. Post Ph.D. publications and guiding Ph.D. student is desirable.
2	Workshop Supdt.	01 (UR)	Qualification Equivalent to Lecturer of Mechanical Engg. As per AICTE norms with mini 05 years experience of workshop in a reputed Institution/ Industries.
3	Computer Programmer	01 (UR)	MCA / M.Sc. (Computer Science)
4	Estate Officer-2	01 (UR)	PG degree with min-50% of marks min.05 years experience in relevant field and estate management in reputed Institution. MBA is highly desirable.
5	Assistant Administrative Officer Cum Public Relation Officer (AAO cum PRO	01 (UR)	PG degree with min. 50% of marks with Good Communication skills (Hindi, English) Proficiency in Computer & Public Relation.
6	Computer Operator	01 (UR)	Graduate with 50% of marks with 03 year Computer diploma /PGDCA/ Doeacc 'A' level certificate min. 05 years experience of office work along with min typing speed of 40 WPM in English & 30 WPM in Hindi.

INSTITUTE OF LEGAL STUDIES, CCS UNIVERSITY MEERUT

S.N.	Name of the Post	No. of Post	Qualification
1	Administrative Officer	01 (UR)	PG degree with min. 50% of marks with Good Communication skills (Hindi, English) Proficiency in Computer.
2	Data Entry / Computer Operator	01 (UR)	Candidate having Graduate with 50% of marks with 03 year Computer diploma /PGDCA/ Doeacc 'A' level certificate min. 05 years experience of office work along with min typing speed of 40 WPM in English & 30 WPM in Hindi.
3	Office Asstt.	01 (UR)	Graduate in any stream with 50% of marks having 01 year Computer diploma & good knowledge of MS Office & min. 03 years Experience in handling of record & supervision.

For more information please see - Website of the institute: www.ccsuscriet.org, website of AICTE: www.aicte.ernet.org

REGISTRAR